

REQUEST FOR SUBMISSION OF PROPOSALS FROM NON-PROFIT ORGANISATIONS (NPOs) TO SUPPORT THE CITY OF JOBURG SOCIAL DEVELOPMENT DEPARTMENT FOR THE FOLLOWING PROGRAMS:

- Social Support Package to Senior Citizens: promoting healthy lifestyle, social support, economic development, empowerment, nutrition, and excursion.
- Young women Inner Healing Programme: (Instilling a sense of self love, self-discovery, worth, respect and pride amongst young women) and Men Gender Based Violence Sensitization Program.
- Youth Development Programme: Youth Advisory Centre (YAC) services which includes intake and profiling of new youth and providing Youth Advisory Centre services: Job preparedness, CV preparation and internet access for job hunting and training on leadership, financial management and business management skills.
- Support services for Persons with Disabilities (PWD): Psychosocial support and empowerment of Persons with Disabilities (PWD) and their families and Skills of daily living training, focusing on the blind and visually impaired.
- Skills Development Programme: recruitment, registration of beneficiaries and accredited training on plumbing, plastering, tiling, carpentry, glazing, painting, bricklaying, and welding.
- Migrant Services: local and foreign language training (isiZulu; English; Shona; French and Swahili) to both locals and migrants across all seven regions of the City to promote cultural diversity, integration, social inclusion, enhance skills exchange and participation in socio-economic opportunities

APPLICATION FORMS (ELECTRONIC VERSION) AND PROGRAM SPECIFICATIONS AVAILABLE AT WWW.JOBURG.ORG.ZA OR CAN BE EMAILED AS PER REQUEST.

APPLICANTS SHOULD TAKE NOTE OF THE FOLLOWING:

Registration with the City of Johannesburg NGO database is compulsory for the applications to be considered.

Registration means the Submission of the following documents through one of the emails below:

- Support Needs form(Electronic version) available at www.joburg.org.za or can be emailed as per request ,
- NPO Registration certificate,
- Constitution, Proof of Address /Lease Agreement,
- Municipal Account statement,
- Organogram,
- Latest 3 months bank statement,
- Tax exemption certificate, Proof of PAYE Registration,
- Recent AGM Minutes and reports
- Recent Audited Financial Statements,
- Affiliation to professional or regulatory body (where applicable)
- Acknowledgement letter from ward councillor)
- Ensure all relevant documents as stipulated on the application form as well as your signature and signature of Commissioner of Oath, where required, have been included.
- NPOs should have been registered with the National Department for two years or more as at the closing date.
- A functional management committee or board members must be in place.
- A proper financial system should be in place, including administration and record keeping systems.
- Incomplete and late application forms will not be considered.
- NPOs without the necessary experience will not be considered.
- NPOs who do not have a valid tax clearance certificate from SARS will not be considered.
- NPOs previously or currently funded by the City of Johannesburg must attach their latest audited financial statements

THE CITY OF JOBURG RESERVES THE RIGHT NOT TO SELECT ANY NPO FOR SUPPORT DUE TO INCOMPLETE OR INACCURATE SUBMISSIONS.

BRIEFING SESSIONS WILL BE HELD OVER THREE DAYS AS FOLLOWS:

16th September 2020: NGOs applying for Social support package to senior citizens,

17th September 2020: NGOs applying for Young Women Inner Healing Programme: (Instilling a sense of self love, self-discovery, worth, respect and pride amongst young women) and Men Gender Based Violence Sensitization Program, Persons with disabilities support services and Migrants language training, and

18th September 2020: NGOs applying for Youth and Skills development programme

PLEASE NOTE: Space is limited to 50 participants per session. Only one representative per NGO allowed. Other Participants can also connect through Micro Teams platform details to be shared upon RSVP. Completed Application forms and supporting documents can be submitted electronically to zweplibanzan@joburg.org.za or LuloM@joburg.org.za or SelaeloAM@joburg.org.za or at Traduna House 118 Jorrisen Street , 4th floor, Braamfontein.

Closing date for submission of proposals/applications is the 30th September 2020 at 14h00.

If Social Development does not contact an applicant within 21 days of the closing date, please consider the application to be unsuccessful.

ENQUIRIES OR TO RSVP BEFORE 11TH SEPTEMBER 2020 WITH THE FOLLOWING PERSONS:

Zweplibanzi Ncombo: Tel: 011 407 6457/082 461 5233 Email: zweplibanzin@joburg.org.za
Lulo Mafa: Tel: 011 407 6457 Email: LuloM@joburg.org.za
Selaelo Mohajane: Tel: 011 407 6457 /082 418 9093 Email: selaeloAM@joburg.org.za



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