


SCHEDULE OF CHARGES : ANNEXURE A		
	COMMUNITY DEVELOPMENT LIBRARY AND INFORMATION SERVICES	
		2021-22 (ZAR)
1	MEMBERSHIP CHARGES	
1.1	ELECTRONIC USER SERVICES Any person who wishes to ONLY use the electronic services/resources of the Library ; This user category may not borrow any library materials.	Free
1.2	BASIC LENDING SERVICES	
1.2.1	RESIDENTS Any person who resides in or is employed in or attends school within the City of Johannesburg. (Adults, Senior Citizens & Students: Maximum of 4 books/single music scores of which a maximum of 2 single music scores may be included. Children, Teenagers & Young Adults: Maximum of 3 books)	
	Adults (18-59 years of age)	Free
	Senior citizens (including pensioners) (60 years and older) and Disabled persons	Free
	Students (18 years and older, attending a tertiary educational institution)	Free
	Children (Under 13 years of age)	Free
	Teenagers & Young Adults (13-17 years of age)	Free
1.2.2	NON-RESIDENTS Any person who is not resident in or employed in or studying within the City of Johannesburg (Annual tariff. Maximum of 4 books only)	
	Adults (18-59 years of age)	189
	Senior citizens (including pensioners) (60 years and older) and Disabled persons	181
1.2.3	VISITORS Any person who is residing, working or studying within the City of Johannesburg for a period not exceeding 12 months. (Annual tariff per book. Maximum of 2 books only)	
	Adults (18-59 years of age) per book	313
	Children (Under 13 years of age) per book	188
	Teenagers or Young Adults (13-17 years of age) per book	188
	Students (18 years and older, attending a tertiary or pre-tertiary educational institution)	188
	Senior citizens (including pensioners) (60 years and older) and Disabled persons	24
1.2.4	ORGANISATIONS (Annual tariff. Maximum of 10 books/single music scores)	
	Profit (commercial) organisations	948
	Non-profit (including professional) organisations	Free
	Schools (per class)	Free



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1.3	VALUE-ADDED SERVICES	
1.3.1	ADDITIONAL LIBRARY MATERIAL This value-added service is only available for Residents ; It is not available for Organisations, Non-residents and Visitors. (Annual tariff. Maximum of 2 additional items)	
	RESIDENTS	
	Adults (18-59 years of age): Additional 2 books/single music scores	63
	Senior citizens (including pensioners)(60 years and older) and Disabled persons: Additional 2 books/single music scores	
	Children (Under 13 years of age) and Young adults (13-17 years of age): Additional 2 books	63
1.3.2	AUDIOVISUAL MATERIALS / STUDENT SERVICES This service is available for Residents and Organisations only ; It is not available for Non-residents and Visitors. (Annual tariff. Maximum of 3 audiovisual items)	
1.3.2.1	RESIDENTS	
	Adults (18-59 years of age):	188
	Students (18 years and older, attending a tertiary educational institution)	188
	Senior citizens (including pensioners) (60 years and older) and disabled persons	91
1.3.2.2	ORGANISATIONS (Annual tariff. Maximum of 3 audiovisual items)	
	Profit (commercial) organisations	948
	Non-profit (including professional) organisations	318
	Schools	318
1.3.3	ORCHESTRAL MUSIC AND BULK VOCAL SCORES (Annual tariff plus separate handling fee per set. Maximum of 4 sets of bulk vocal scores and 6 orchestral sets)	
	Profit (commercial) organisations	1 158
	Non-profit (including professional) organizations	397
	Schools	397
	Handling fee (per orchestral set / bulk vocal title set)	499
	Handling fee (per orchestral set / bulk vocal title set) – Non-profit organisations and Schools	315
1.3.4	CUSTOMISED INFORMATION PACKAGES (Tariff applicable to type of package ; Any printing or photocopying will incur additional charges at the scheduled tariff)	
1.3.4.1	Standard Information pack e.g. simple research / compilation of information	104
1.3.4.2	Advanced Research Pack e.g. Research using multiple sources from Special Collections, tracking information	313
1.3.5	LITERACY SERVICES TO SMALL BUSINESSES	
	Level 1 (per person)	618
	Level 2 (per person)	519
	Level 3 (per person)	413
	Level 4 (per person)	312



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2	LIBRARY MATERIAL CHARGES	
2.1	OVERDUE ITEMS	
	Per item per week or part thereof	7
	(Up to a maximum per item)	50
2.2	RESERVATIONS	
	Per title in advance (non-refundable)	10
2.3	INTER-LIBRARY LOANS	
	Per request in advance (non-refundable)	
	PLUS reservation fee per title in advance (non-refundable)	19
3	LIBRARY MATERIAL LOST OR DAMAGED	
3.1	LOST LIBRARY MATERIAL (Purchase price for library material plus administrative charge)	As per Tariff Schedule Annexure B
3.2	DAMAGED LIBRARY MATERIAL	
	Binders charge per book	84
	Other minor damage	34
	Irreparable damage (Price for substitute / replacement copy)	As per Tariff Schedule Annexure B
3.3	LIBRARY MEMBERSHIP CARD (non-refundable)	38
3.4	BAGGAGE COUNTER TOKENS	38
3.5	LOCKER KEYS	38
4	PHOTOCOPY / PRINTING CHARGES	
4.1	A4 COPIES	
4.1.1	A4 grey scale copies per page	1
4.1.2	A4 colour copies per page	8
4.2	A3 COPIES	
4.2.1	A3 grey scale copies per page	2
4.2.2	A3 colour copies per page	16
4.3	PC PRINTOUT COPIES PER PAGE	
4.3.1	Text only (grey scale)	1
4.3.2	Text and graphics (grey scale)	2
4.3.3	Colour	15
4.4	MICROFORM READER COPIES PER PAGE	7
5	SCANNED DOCUMENTS	Free
	Scanning to user-supplied memory device (Service available at selected libraries)	
6	PHOTOGRAPHING OF LIBRARY MATERIALS	
	(Charges per hour or part thereof)	
6.1	Professional photographers (Charges per hour or part thereof)	496
6.2	Research workers (Charges per hour or part thereof)	178
7	HIRING OF AUDITORIUM / THEATRE	
	(Use restricted to normal library hours and activities relating to library services, educational support, cultural enrichment and constructive leisure and recreation) (Charges per 6-hour period or part thereof)	
7.1	Organisations supporting or promoting library activities and services	Free
7.2	Profit (commercial) organisations	7 723
	Plus Refundable deposit for venue hire	1 565
	Hire of audiovisual equipment	1 043
	Plus Refundable deposit for Hire of audiovisual equipment	1 043
7.3	Non-profit organisations	3 861
	Plus Refundable deposit for venue hire	1 565
	Hire of audiovisual equipment	522
	Plus Refundable deposit for Hire of audiovisual equipment	522



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(ZAR)



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8	HIRING OF LECTURE / TRAINING ROOM (Use restricted to normal library hours and activities relating to library services, educational support, cultural enrichment and constructive leisure and recreation) (Charges per 6-hour period or part thereof)	
8.1	Organisations supporting or promoting library activities and services	Free
8.2	Profit (commercial) organisations	878
	Plus Refundable deposit for venue hire	522
	Hire of audiovisual equipment	1 043
	Plus Refundable deposit for Hire of audiovisual equipment	1 043
8.3	Non-profit (including professional) organisations	584
	Plus Refundable deposit for venue hire	522
	Hire of audiovisual equipment	730
	Plus Refundable deposit for Hire of audiovisual equipment	522
9	HIRING OF ACTIVITY ROOM / LIBRARY SPACE (Use restricted to normal library hours and activities relating to library services, educational support, cultural enrichment and constructive leisure and recreation) (Charges per 6-hour period or part thereof)	
9.1	Organisations supporting or promoting library activities and services	Free
9.2	Profit (commercial) organisations	100
9.3	Non-profit (including professional) organisations	54
10	USE OF KITCHEN IN CONJUNCTION WITH LIBRARY PUBLIC SPACE	
10.1	Per occasion	166
11	HIRING OF LIBRARY SPACE FOR EXHIBITIONS (Use restricted to normal library hours and activities relating to library services, educational support, cultural enrichment and constructive leisure and recreation) (Charges per day or part thereof unless otherwise specified)	
11.1	Profit (commercial) organisations	1 661
11.2	Non-profit (including professional) organisations	166
11.3	Profit (commercial) organisations (JCL and Sandton)	3 861
11.4	Non-profit (including professional) organisations (JCL and Sandton)	387
11.5	Development projects (e.g. emerging artists, student exhibitions)	Free
12	HIRING OF LIBRARY SPACE FOR EDUCATIONAL FILMING AND PHOTOGRAPHY (Use restricted to a maximum of 2 hours within normal library hours and only for activities relating to library services or educational support. Filming and photography must not obstruct nor impede normal library usage, services or functions) (Charges per 2-hour period or part thereof)	
12.1	Profit (commercial) organisations	17 829
12.2	Educational institutions	1 012
12.3	Photography of library building for profit-making purposes	470
13	USE OF LIBRARY SPACE FOR NON-COMMERCIAL FILMING (Use restricted to a maximum of 2 hours within normal library hours and only for activities relating to library services or educational support. Filming and photography must not obstruct nor impede normal library usage, services or functions). Approval to be obtained from Director: Library and Information Services.	Free
14	COMPUTER USE	Free