



a world class African city

City of Johannesburg
Group Corporate & Shared Services: Group Human Capital Management

Metropolitan Centre
158 Civic Boulevard
Braamfontein

PO Box 1049
Johannesburg
South Africa
2000

www.joburg.org.za

CITY OF JOHANNESBURG

INTERN CIRCULAR: 038/2021

1. Interested applicants are invited to apply for the positions listed in the circular.
2. An application letter together with a comprehensive CV must be forwarded to the contact details mentioned in the circular attached.
3. The City of Johannesburg reserves the right not to make an appointment.
4. Applications, which have not been responded to within 6 weeks of closing date, should be regarded as unsuccessful.
5. Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
6. The City of Johannesburg is an equal opportunity employer.
7. Finalization of the appointments to be within 4 months from the closing date of circular.

PUBLISHED DATE: TUESDAY, 05 OCTOBER 2021

CLOSING DATE: MONDAY, 18 OCTOBER 2021

PUBLICATION DATE: 05 OCTOBER 2021

CLOSING DATE: 18 OCTOBER 2021

INTERN VACANCY CIRCULAR: 038/2021

INTERNSHIP POSITION (038/2021)

This Vacancy is open to YOUTH in the Johannesburg community

An internship programme is an intervention by the City of Johannesburg to address the growing demand by tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of an academic qualification to obtain experiential training. The City is committed to provide work-based training for students.

The City of Johannesburg (CoJ), Transport Department has the following Internship opportunities available for a period NOT exceeding eighteen (18) months

The details are as follows:

1. **Department:** Transport
- Branch:** Transport Planning and Policy
- Designation:** Intern X 2
- Salary Range:** R8 329.27 pm (cost to company, basic salary, no benefits) Completed qualification, with at least 360 credits OR
- Salary Range:** R3 500.00 pm (cost to company, basic salary, no benefits) must be enrolled as student.

Appointment Requirements:

- Bachelor's Degree Specialisation in civil engineering; transportation planning/modelling; operations research; simulation modelling.
- Confirmation letter from institution.
- Computer literacy Microsoft Office Applications - Word, Excel and PowerPoint.
- Ages between 18 – 35 years; and
- Only City of Joburg residents will be considered.

Primary Function: To perform transport modeling activities and play a key role in the operational interface between the CSIR and the Department on modeling needs for various projects.

Key Performance Areas: Assist in building the necessary transport modeling systems and tools. Assist to develop a relational database management system. Assist in ensuring that transport planning and management projects are adequately supported through the City's transport model. Assist in the development and evaluation of transport models.

Leading Competencies: Transport planning process. Statistical analysis. Database management systems. Basic understanding of Geographic Information Systems.

Core Competencies: Computer Literacy (Microsoft Word and Excel). Good communication Skills including presentation skills. Numeration and Coordinating skills. Good report writing skills.

Contact Person: Darryl Wicks
Tel No: (011) 870 6625
Workplace: Old Mutual Building, 75 Helen Joseph Street, Johannesburg

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All applications will be through the website using this link:

https://share.hsforms.com/1NBEIEcnbThWPFvhxIZb_Ow469tl

Or visit www.joburg.org.za and click on Vacancies

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