Permanent Position
Division: Group Accounting
Department: Group Finance
Salary Range: R55 042.66 pm (basic salary excluding benefits)
Director: Revenue Accounting

Appointment Requirements:
• A degree in Finance/Accounting or associated with postgraduate qualification at NQF level 7
• Certification from the South African Institute of Chartered Accountants (SAICA)
• This position requires at least eight (8) to ten (10) years relevant experience in finance/accounting and policy development in either the public or private sector and operations management experience
• It is necessary that the successful applicant has management experience
• It is necessary that the successful applicant has a thorough understanding of IT innovation in related industry/field and their potential application to the Unit function
• Experience of final responsibility for the quality and content of all financial data, reporting and audit coordination
• Qualification and experience in terms of minimum competencies prescribed by National Treasury
• Computer Literacy (Microsoft Word, Excel, PowerPoint)

Primary Function:
• Develop strategic goals, formulate policies, strategies and timeframes for the implementation of financial governance, management and accounting systems, policies and procedures in line with the MFMA and other applicable legislation and to develop strategies to improve the collections payments channels, data quality and accuracy of billing for the City of Johannesburg.

Key Performance Areas:
• Take responsibility for strategy planning management within Revenue Accounting Directorate that enhances the brand, credibility, reputation and image of the Directorate and the Revenue Shared Services Centre (RSSC). Group Finance and the City of Joburg. Develop, review and update policies, standards operating procedures and by-laws, pertaining to Revenue Shared Services Centre. and more specifically Revenue Accounting Directorate. To enable the achievement of the strategic objective of Revenue Shared Services Centre. Plan, direct and manage Revenue Accounting Directorate operations on a daily basis. To oversee the development and maintenance of the policies, processes and procedures that ensure continuous improvements and efficiency of the function, its resources and allocated budget in order to enable the Revenue Shared Services Centre to meet its strategic objectives and the City’s Services Level Standards. Provide quality reports on the functions and performance of Revenue Accounting Directorate which are factual, accurate and complete, timely and contribute to and support the overall reporting requirement of the Revenue Shared Services Centre. Build and maintaining strong relations with internal units entities, key stakeholders and peers to ensure the correct focus and support around Revenue Accounting. Oversee the development and monitoring of organisational and employee performance management systems in the Directorate to ensure achievement of performance targets within prescribed timelines. Manage the Human Resources within RSSC and more specifically, Revenue Accounting to enable the achievement of objective Accounting in RSSC. Manage all aspects of the finance, including but not limited to, revenue, expenditure, assets and liabilities, in accordance to the legislative framework, as well as the City’s policies and procedures

Leading Competencies:
• People Management, ability to work without supervision, good management and interpersonal skills, good planning and organizational skills

Core Competencies:
• Strategic Thinking, Financial insight. Ability to function well under pressure and against tight deadlines. Sound judgement and high decision making ability.

Contact Person: Nthabiseng Monesa, Tel No: (011) 358 3528, E-Mail: NthabisengMo@joburg.org.za
Workplace: Thuso House, 61 Jorissen Street, Braamfontein

This is an employment equity targeted position and preference will be given to EE targeted groups including people with disabilities.

Closing date: 03 May 2019

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment. Appointments will be made in accordance with the CoJ’s EE Policy. Application letters, together with a comprehensive CV must be forwarded to the contact details as mentioned above. If you have not heard from us within 6 weeks of the closing date, please consider your application as unsuccessful.