**DUTIES**

- Knowledge of and experience in Excel, Microsoft Dynamics (AX) or any accounting application experience will be an added advantage.

**ENQUIRIES**

- Please contact Mr. Siphamile Nhlapo (011) 355 - 6460

**FIND THE PERFECT JOB FOR YOU!**

- www.talent360.co.za
- 011 870 7100
- 011 633 2345

**7-Step Interview Prep Plan**

1. Research the organization. This will help you answer questions and stand out from less-prepared candidates.
2. Compare your skills and qualifications to the job requirements.
3. Prepare responses. Practice them in a role play situation.
4. Plan what to wear. Even if the company is informal, stay professional.
5. Plan what to bring. (E.g. a copy of your CV, pen and paper etc)
6. Pay attention to non-verbal communication.
7. Follow up with a thank you email.