



City of Johannesburg  
Group Corporate & Shared Services: Group Human Capital Management

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[www.joburg.org.za](http://www.joburg.org.za)

## VACANCY BULLETIN: STC 016/2019

### SHORT TERM CONTRACT EMPLOYMENT - (STC)

The City of Johannesburg (CoJ), Environmental and Infrastructure Services Department has the following short - term contract opportunities for a period NOT exceeding twelve (12) months.

The details are as follows:

- Department:** Environmental and Infrastructure Services Department  
**Branch:** Finance  
**Designation:** Office: Finance  
**Salary Range:** R20 908.74 pm (basic salary excluding benefits)  
**Location:** 18 Jorrisen Street Traduna House, Braamfontein

**Appointment Requirements:**

- Grade 12 / NQF level 4 plus National diploma in Finance/ Public Admin / Human Resource.
- At least one (1) year experience in Finance and Asset Management

**Primary Function:** The incumbent will be responsible to assist the EISD to control their key performance and result indicators, so their assets are reported accurately, effectively, efficiently in order to conform to the requirements of the Municipal Finance Management Act and the City Financial Strategies and Policies. This unit controls the assets of the following sections with the City.

**Key Performance Areas:** Control the implementation of specific procedures, systems and controls associated with key functional areas embodied in the Environmental and Infrastructure Services Department (EISD).

**Leading Competencies:** Confidentiality; Accountability and Batho Pele Principle

**Core Competencies:** Computer Literacy (Microsoft Word and Excel), Good communication (verbal and written) and coordination skills required.

**For further information relating to job requirements and description, interested applicants can contact Revonal Mckenzie at (011) 587 4307**

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**PUBLICATION DATE:** 26 NOVEMBER 2019

**CLOSING DATE:** 09 DECEMBER 2019

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An Application letter and comprehensive CV must be emailed to [EISDrecruitment@joburg.org.za](mailto:EISDrecruitment@joburg.org.za).

*These are employment equity targeted positions and preference will be given to African, Indian, White Males and White Females including people with disabilities.*

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**ENOCH MAFUYEKA**  
**ACTING DIRECTOR: TALENT ACQUISITION REMUNERATION**  
**PERFORMANCE & TRANSFORMATION**

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