



a world class African city

City of Johannesburg
Group Corporate & Shared Services: Group Human Capital Management

Metropolitan Centre
158 Civic Boulevard
Braamfontein

PO Box 1049
Johannesburg
South Africa
2000

www.joburg.org.za

CITY OF JOHANNESBURG

VACANCY CIRCULAR: 051/2021

1. Interested applicants are invited to apply for the positions listed in the circular.
2. Complete online job application form and attached all relevant documents.
3. The City of Johannesburg reserves the right not to make an appointment.
4. Applications, which have not been responded to within 6 weeks of closing date, should be regarded as unsuccessful.
5. Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
6. The City of Johannesburg is an equal opportunity employer.
7. Finalization of the appointments to be within 4 months from the closing date of circular.

PUBLISHED DATE: FRIDAY, 23 JULY 2021

CLOSING DATE: THURSDAY, 08 AUGUST 2021

**ENOCH MAFUYEKA
DIRECTOR: TALENT ACQUISITION, REMUNERATION, PERFORMANCE AND
TRANSFORMATION**

PUBLICATION DATE: 23 JULY 2021

CLOSING DATE: 08 AUGUST 2021

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UP TO A MAXIMUM OF FIVE (5) YEARS FIXED-TERM PERFORMANCE-BASED CONTRACT POSITION

NEED MEMO TO RE-ADVERTISE, PO AND SIGN OFF

This Vacancy is open to External Applicants AND Employees of the City of Johannesburg

The City of Johannesburg seeks to fill this Executive Level Position.

Note the following in terms of all of the below mentioned position:

Appointment in these positions will be subject to the signing of an employment contract and performance agreement, as well as disclosure of financial interests.

The applicant needs to comply with the MFMA unit standards as prescribed by Regulation 493 of 15 June 2007 as published in Government Gazette 29967 of 15 June 2007. The applicant shall undergo a competency assessment in terms of Annexure A (competency framework for Senior Managers) Notice 21 published in Government Gazette of 17 January 2014. Applicant shall undergo security vetting. The Relevant MFMA Unit Standards for the above positions are preferred, however a grace period of eighteen (18) months will be provided to obtain the Unit Standards as per Publication in the Government Gazette No 40593, Government Notice 91 of 03 February 2017 by The Minister of Finance.

An application form together with a comprehensive CV and Certified Qualifications must be forwarded to the contact details below. An application form can be obtained from the CoJ website, at www.joburg.org.za

- | | |
|------------------------------|---|
| 1. <u>Department:</u> | Office of the City Manager |
| <u>Branch:</u> | Economic Development |
| <u>Designation:</u> | Executive Director: Economic Development |
| <u>Job level:</u> | R2 055 005 – R2 601 272 – R3 147 538 per annum |

Appointment requirements:

- B degree in Business, Economic Development or related fields/NQF level 7;
- A minimum of 10 years' extensive experience in a similar position in a large enterprise including experience of Economic Development;
- Minimum of 8 - 10 years' experience preferred in leadership/management, with five (5) years' extensive experience in senior management within a public sector organization or in local government;
- Comprehensive understanding of local government;
- Knowledge of the City's strategy (IDP), prescribed methodologies, legislative, policy and regulatory frameworks;
- In-depth knowledge regulatory environment and the public sector generally including the democratic, political and organizational framework;
- The incumbent should meet the standards set out in the Core Competency Requirements as per Regulations;
- Good knowledge and interpretation of Policy and Legislation;
- Good knowledge of performance management system;
- Good Governance.

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- Good knowledge of the MFMA and MFMA Regulations, (Act No.56 of 2003);

The applicant must have:

- **Leading competencies:** Strategic Direction and Leadership; People Management, Program and Project Management; Financial management; Change Management; Change leadership; Governance leadership.
- **Core Competencies:** Moral competence; Planning and organising; Analysis and innovation; Knowledge and Information management; Communication; Results and Quality Focus.
- **Minimum Competency Requirements for Senior Managers.**

Primary Function (KPA's): Implement the City's vision and long-term economic growth strategy, to facilitate economic growth by collaborating with City Departments, Municipal Owned Entities, other spheres of government, the private sector and all other affected stakeholders whilst capitalizing on the City's own economic levers and to ensure that "a city's economy that plays a role as the key economic hub on the continent, and a national economic growth leader, by ensuring sustainable shared growth that benefits all".

Contact Person: Nothando Nyembe

Tel No: (011) 407 7961

Workplace: Metropolitan Centre, 158 Civic Boulevard, Braamfontein

All applications will be through the website using this link:

https://share.hsforms.com/1TCyB_znURxGaxdnHd4E62A469tl

Or visit www.joburg.org.za and click on Vacancies.

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