



a world class African city

City of Johannesburg
Group Corporate & Shared Services: Group Human Capital Management

Metropolitan Centre
158 Civic Boulevard
Braamfontein

PO Box 1049
Johannesburg
South Africa
2000

www.joburg.org.za

VACANCY BULLETIN: STC 024/2021

SHORT TERM CONTRACT EMPLOYMENT - (STC)

The City of Johannesburg (CoJ), Health Department has the following Regional short term contract opportunities for a period **NOT** exceeding 12 months

1. **Department:** Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile HIV/AIDS Educators
Salary: R3 500 pm (monthly stipend)
Location: Region C Ward 70 (Fleurhof Ext 30)
 Ward 97 (Ruimsig Plots)
 Ward 127 (Leratong, Mhlangeni, Vivo)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- Knowledge of HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters such as gender-based violence, City processes, best practices, policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills; and
- Different uses of electronic devices such as texting messages, sending emails, using the internet.
- Persons residing in the wards listed above may apply for these positions.
- Affidavit that the applicant has no criminal record.

Primary Function: To educate members of the community during Door-to-Door education and campaigns in priority wards, about HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters and to refer those in need to relevant local services for poverty relief, social support and health care according to their needs.

Key Performance Areas: Provide HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), education at household and individual level through door-to-door visits. Report and record all activities on the reporting stationary provided and timeous submissions of reports.

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CLOSING DATE: 27 OCTOBER 2021

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Leading Competencies: Teamwork, Honesty, & Accountability, Time management; Organizational skills; Ability to take initiative where necessary to achieve necessary outcomes.

Core Competencies: Good Communication skills, confidentiality and integrity.

Contact Person: Cathy Mthimkulu
Tel No: 011 761 0247

All applications will be through the website using this link:

<https://share.hsforms.com/1wxmLRjBkT9Kb5ZsIL3ehHQ469tl>

Or visit www.joburg.org.za and click on Vacancies

2. **Department:** Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile HIV/AIDS Educators
Salary: R3 500 pm (monthly stipend)
Location: Region F Ward 64 (Bertrams)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- Knowledge of HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters such as gender-based violence, City processes, best practices, policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills; and
- Different uses of electronic devices such as texting messages, sending emails, using the internet.
- Persons residing in the wards listed above may apply for these positions.
- Affidavit that the applicant has no criminal record.

Primary Function: To educate members of the community during Door to Door education and campaigns in priority wards, about HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, sigma and other health, social matters and to refer those in need to relevant local services for poverty relief, social support and health care according to their needs.

Key Performance Areas: Provide HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), education at household and individual level through door-to-door visits. Report and record all activities on the reporting stationary provided and timeous submissions of reports.

Leading Competencies: Teamwork, Honesty, & Accountability, Time management; Organizational skills; Ability to take initiative where necessary to achieve necessary outcomes.

Core Competencies: Good Communication skills, confidentiality and integrity.

Contact Person: Sumeeth Sukhoo

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Tel No: 011 681 8171

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3. Department: Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile HIV/AIDS Educators
Salary: R3 500 pm (monthly stipend)
Location: Region G: Ward 119 (Slovoville)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- Knowledge of HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters such as gender-based violence, City processes, best practices, policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills; and
- Different uses of electronic devices such as texting messages, sending emails, using the internet.
- Persons residing in the wards listed above may apply for these positions.
- Affidavit that the applicant has no criminal record.

Primary Function: To educate members of the community during Door-to-Door education and campaigns in priority wards, about HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters and to refer those in need to relevant local services for poverty relief, social support and health care according to their needs.

Key Performance Areas: Provide HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), education at household and individual level through door-to-door visits. Report and record all activities on the reporting stationary provided and timeous submissions of reports.

Leading Competencies: Teamwork, Honesty, & Accountability, Time management; Organizational skills; Ability to take initiative where necessary to achieve necessary outcomes.

Core Competencies: Good Communication skills, confidentiality and integrity.

Contact Person: Liza Afrika
 Tel No: 011 945 7596

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4. **Department:** Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile Site Coordinators
Salary: R3 800 pm (monthly stipend)
Location: Region C: Ward 70 (Fleurhof Ext 30)
Ward 97 (Ruimsig Plots)
Ward 127 (Leratong, Mhlangeni, Vivo)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- One (1) year's relevant experience in HIV/AIDS Door to Door Education;
- Knowledge of the City's process, best practices and policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills; and
- Different uses of electronic devices such as texting messages, sending emails, using the internet.
- Persons residing in the wards listed above may apply for these positions.
- Affidavit that the applicant has no criminal record.

Primary Function: Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door to Door Education programme in priority wards and conduct monitoring and control activities to ensure implementation of the programme at ward level. Record and report the activities of the fieldworkers to the Regional Health Department.

Key Performance Areas: Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door to Door Education programme in priority wards. Conduct monitoring and control activities to ensure implementation of the programme at ward/household level. Report and record all activities on the reporting stationary provided and timeous submission of reports. Provide support to the Educators.

Leading Competencies: Collaborative/Teamwork & Accountability. Emotional intelligence. Sound judgement. Work independently and under pressure.

Core Competencies: Customer and Service Delivery Management (Batho Pele) Ethics, HR Values and CoJ Values, Integrity and Professionalism Impact and Influence and Confidentiality.

Contact Person: Cathy Mthimkulu
Tel No: 011 761 0247

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5. **Department:** Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile Site Coordinators
Salary: R3 800 pm (monthly stipend)
Location: Region F
Ward 64 (Bertrams)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- One (1) year's relevant experience in HIV/AIDS Door to Door Education;
- Knowledge of the City's process, best practices and policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills; and
- Different uses of electronic devices such as texting messages, sending emails, using the internet.
- Persons residing in the wards listed above may apply for these positions.
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Primary Function: Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door to Door Education programme in priority wards and conduct monitoring and control activities to ensure implementation of the programme at ward level. Record and report the activities of the fieldworkers to the Regional Health Department.

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Contact Person: Sumeeth Sukhoo
 Tel No: 011 681 8171

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6. **Department:** Health
Branch: Public Health
Designation: EPWP: Jozi Ihlomile Site Coordinator
Salary: R3 800 pm (monthly stipend)
Location: Region G Ward 119 (Slovoville)

Appointment Requirements:

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- One (1) year's relevant experience in HIV/AIDS Door to Door Education;
- Knowledge of the City's process, best practices and policies and procedures on Health and Social issues;
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Primary Function: Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door to Door Education programme in priority wards and conduct monitoring and control activities to ensure implementation of the programme at ward level. Record and report the activities of the fieldworkers to the Regional Health Department.

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Contact Person: Liza Afrika

Tel No: 011 945 7596

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