CITY OF JOHANNESBURG VACANCIES   049/2018

Workplace: 158 Civic Boulevard, Metropolitan Centre, Braamfontein
Contact Person: Lauren Jonas

Job Title: Coordinator Operations
Salary Range: R55 402.66 (basic salary excluding benefits)
Branch: Chief Operations Officer

Director: Coordinator Operations

Job Description: To provide overall strategic management support to the Chief Operations Officer; to represent the City of Johannesburg in the South Africa CSGA; and to work with the various political and executive structures and stakeholders, including National and Provincial departments, the Municipality of Johannesburg, and all external organisations, as well as all oversight committees as they relate to the office of the COO, to actively contribute to the cluster systems of the City and its Municipal Entities (ME’s) to the professional development and oversight of engineers and the delivery of quality and efficient services. The incumbent is required to ensure the timely submission of integrated, standardized and consolidated Governance reports. The Group Governance function is accountable for the promotion and implementation of integrated governance and reporting framework, strategies, processes and procedures to: Establish and manage engineering and project management knowledge for the City and its Municipal Entities (ME’s); be the custodian of the professional development and oversight of engineers and ME’s; Quality assurance of engineering excellence and project management. In order to support the transformation of the CoJ into a world class African city that is sustainable for the future generations.

The Group Governance function is accountable for the promotion and implementation of integrated governance and reporting framework, strategies, processes and procedures to: Establish and manage engineering and project management knowledge for the City and its Municipal Entities (ME’s); be the custodian of the professional development and oversight of engineers and ME’s; Quality assurance of engineering excellence and project management. In order to support the transformation of the CoJ into a world class African city that is sustainable for the future generations.

Salary Range: R1 272 328.00 – R 1 552 624.49 per annum


Note the following in terms of the below mentioned position:

THREE (3) YEARS FIXED-TERM PERFORMANCE-BASED CONTRACT POSITION

Workplace: 158 Civic Boulevard, Metropolitan Centre, Braamfontein
Contact Person: Lauren Jonas

Job Title: Special Advisor: Financial Process Management
Salary Range: R1 272 328.00 – R 1 552 624.49 per annum


Note the following in terms of all of the below mentioned positions:

These responsibilities are not exhaustive. An application form together with a comprehensive CV must be forwarded to the contact details below.

Closing date: 03 october 2018

These are employment equity targeted positions and preference will be given to candidates from designated groups. Please consider your application as unsuccessful.

Appointment will be made in accordance with the CoJ’s EE Policy. Applications that do not comply with the CoJ’s Employment Equity Policy and Code of Practice must be automatically disqualified. These are employment equity targeted positions and preference will be given to candidates from designated groups. Please consider your application as unsuccessful.