CITY OF JOHANNESBURG VACANCIES

05/2018

Permanent Positions
Division: Core Accounting
Department: Group Finance
Salary Range: R40 422.11 pm (basic salary excluding benefits)
Assistant Director: Technical Support

Educational Requirements and Experience:
• IT/BCom Degree in Accounting/Financial Management Accounting or equivalent qualification (NQF level 7) • 3 years’ experience in managing assets • Strong financial background • Work collaboratively with large multidisciplinary teams across multiple departments

Specialist: Hardware Asset Management

Educational Requirements and Experience:
• Matric Certificate plus Degree in Commerce/Financial Management/Management Accounting or equivalent qualification (NQF level 7) • 3 years’ experience in managing assets • Strong Project Management skills with effective results focus within an information systems environment • Strong Analytical; problem solving; Computer literacy; Accurate Report Writing; Good financial acumen; Ability to work under pressure; Cooperative; Decisional skills required.

Job Description:
• The incumbent will have full responsibility of managing software for all core departments and regions, developing and maintaining software databases, participating on the software - consulting and software - implementing teams across multiple departments • Working in a customer driven service • Responsible for managing and delivery of projects with in a structured framework • Change management in a complex and demanding environment • Must have a valid drivers license.

Contact Person: Sedick Hendricks E-Mail: SedikdH@joburg.org.za
Tel No: (011) 407 6767 Work Place: 222 Smit Street, Braamfontein

Division: Service Relationship Management
Department: Group Information, Communication, Technology & Infrastructure Management
Salary Range: R40 422.13 pm (basic salary excluding benefits)
Specialist: Software Asset Management

Educational Requirements and Experience:
• Matric Certificate plus Diploma in Public Administration and/or Business Management/Management Information Systems • Professional behavior; attention to detail; team player and ability to work under pressure.

Job Description:
• The incumbent will have full responsibility of managing software for all core departments and regions, developing and maintaining software databases, participating on the software - consulting and software - implementing teams across multiple departments • Working in a customer driven service • Responsible for managing and delivery of projects with in a structured framework • Change management in a complex and demanding environment • Must have a valid drivers license.

Contact Person: Sedick Hendricks E-Mail: SedikdH@joburg.org.za
Tel No: (011) 407 6767 Work Place: 222 Smit Street, Braamfontein

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These are employment equity targeted positions and preference will be given to EE targeted groups including people with disabilities.

Closing date: 16 October 2018

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment. Appointments will be made in accordance with the CoJs Employment Equity Policy. Application letters, together with a comprehensive skills profile, must be forwarded to the contact details as mentioned above.

If you have not heard from us within 6 weeks of the closing date, you are respectfully requested to please consider your application as unsuccessful.

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