CITY OF JOHANNESBURG VACANCIES

VACANCY CIRCULAR: 009/2017

Applications for the above 2 positions, including a comprehensive CV, should be forwarded to e-mail: TsholofeloT@joburg.org.za

Enquiries: Tsholofelo Tlhotlhomisang, tel. (011) 407-7085

Closing date: 22 March 2017

Appointment will be made in accordance with the COJ’s EE Policy.

Closing date: 22 March 2017

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment.

Please consider your application unsuccessful if you have not heard from us within 6 weeks of the closing date.

These are employment equity targeted positions and preference will be given to the designated groups, including people with disabilities.

Deputy Director: Property Investigation Services

Branch: Property Hijackings and Investigations

Salary range: R38 648.66 per month (basic salary excluding benefits)

Educational requirements and experience:

• A 3-year legal degree or LLB (NQF level 7) • Admission as an Attorney or Advocate will be an additional advantage • Minimum of 7 years’ previous experience, with at least 5 years’ managerial level • The ability to mentally and physically deliver under intense pressure • Sound judgement and high decision-making ability • Discretionary with regards to hours of work, is flexi-time

Job description:

The successful candidate will primarily be responsible for providing strategic direction and leadership in the management of the Property Hijackings and Investigations Branch. He/she will ensure that all Property By-laws 2014 and other applicable and relevant legislations and by-laws, taking into account relevant legal, technical and operational principles and requirements, are applied to the City’s operations.

Applications must contain at least 3 referees. An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above.

Enquiries: Lauren Jonas, tel. (011) 407-6003

Applications for the above 2 positions, including a comprehensive CV, should be forwarded to e-mail: Laurenj@joburg.co.za

Deputy Director: Property Investigation Services

Branch: Property Hijackings and Investigations

Salary range: R38 648.66 per month (basic salary excluding benefits)

Educational requirements and experience:

• A degree in Journalism/Communications/Public Relations/Media Studies or related (NQF level 7) • 10 or more years’ experience in the field, with at least 5 years’ managerial experience • Previous experience working within a political environment would be preferred • Knowledge of Batho Peto and Corporate Governance principles, Government and relevant legislation, including the Freedom of Information Act, the Protection of Personal Information Act, the Promotion of Access to Information Act and other applicable media law • Strategic planning and organisational skills • Research skills • The ability to write speeches and provide accurate information • A valid driver’s licence and the ability to attend meetings, etc. across the City • No criminal record, no debt, theft, corruption or other white collar crime

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Enquiries: Lauren Jonas, tel. (011) 407-6003