CITIZEN OF JOHANNESBURG VACANCIES 024/2017

CITY OF JOHANNESBURG VACANCIES 024/2017

EMS/Fire-related qualification or equivalent • 7 years’ corporate
assistance in the development and implementation of their succession and talent management
boarding and induction of new and transferred staff and generate HR reports,
-business imperatives and enhance service delivery. The incumbent will have
that will assist in creating a competent workforce in a positive climate to support
implementation of Group Human Capital Management policies and practices

Job description:

The successful candidate will formulate and implement policies, manage
staff, oversee the budget and financial controls, as well as champion public
programmes. He/she will ensure safety and security in the museum, see to its
documentation and its preservation. He/she will formulate and be responsible for
formulate and implement policies, manage staff, oversee the budget and financial controls, and

Educational requirements and experience:

Salary: R30 045.70 per month (basic salary excluding benefits)

Assistant Director: Registry

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• Grade 12/NQF level 4 and a degree/NSC in Museum Management, Archives and

Chief Curator: Johannesburg Arts Gallery

Salary: R33 606.24 per month (basic salary excluding benefits)

Deputy Director: DHS Capital Projects

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Grade 12/NQF level 4 plus a degree/NSC in Fine Arts Management, Business

Assistant Director: Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Education and experience:

• A Bachelors degree or equivalent in Human Resource Management

Applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: lizellec@joburg.org.za

Enquiries: Lizelle Cook, tel. (011) 407-6658

Department: Group Finance

Branch: Management Support

Annual Report

Assistant Director: Registry

Salary: R30 045.70 per month (basic salary excluding benefits)

For applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: humanjobs@joburg.org.za

For applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: promisiemb@joburg.org.za

Applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: dhs@joburg.org.za

Department: Health

Branch: Financial Unit

Deputy Director: Budget & Accounting

Salary: R38 648.66 per month (basic salary excluding benefits)

This Directorate manages the Income, Budget, Accounting and
Expenditure unit of the following sections within the Health Department:

MSD; IPPR; District Health Services; Environmental Health; Public Health; Regions; and MMC Strategic Support unit of the Health Department.

Educational requirements and experience:

Salary: R33 606.24 per month (basic salary excluding benefits)

Deputy Director: Capital Projects

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A BCom degree/NSC level 7 (Finance) • 10 years in a managerial position as

Assistant Director: Financial Services

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A degree/NSC level 7 in Business Management, Business Administration

Job description:

The successful candidate will provide leadership in strengthening and implementing effective management support services, functions and
systems to meet the strategic and operational requirements of the Department. He/she will have overall responsibility for the

Job description:

The successful candidate will develop, lead, plan and control whilst
coordinating and liaising with various stakeholders and provide leadership in
ensuring the optimal utilisation of resources in terms of administrative practice.

Assistant Director: Human Capital Management

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Bachelors degree/NSC level 7 in Human Resources Management. • 3 to 5 years’

Job description:

The successful candidate will help manage databases, research, and
assistance to the Executive Head and Senior Management as required. He/she
will advise on and champion Public Relations, Media and Communications
strategies so that its financial position is reported accurately, the finance

Assistant Director: Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Bachelors degree/NSC level 7 in Public Administration, Governance,

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• 10 years’ experience in a Senior Management position with a large budget

Job description:

The successful candidate will be responsible for the coordination and implementation of

Educational requirements and experience:

Salary: R30 045.70 per month (basic salary excluding benefits)

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A degree/NSC level 7 in Business Management, Business Administration

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A relevant tertiary qualification at NSC level plus 5 years in a managerial position

Job description:

The successful candidate will formulate and implement policies, manage
staff, oversee the budget and financial controls, and ensure the optimal utilisation of resources in terms of administrative practice.

Applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: info@joburg.org.za

Enquiries: Lizelle Mbedzi, tel. (011) 407-6658

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Bachelors degree/NSC level 7 in Human Resources Management. • 3 to 5 years’

Applications for the above two positions, including a comprehensive
CV, should be forwarded to e-mail: humanjobs@joburg.org.za

Enquiries: Masudh Mabhe, tel. (011) 28-4681

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Bachelors degree/NSC level 7 in Public Administration, Governance,

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

Educational requirements and experience:

• A Bachelors degree/NSC level 7 in Public Administration, Governance,

Assistant Director: Regional Public Relations

Salary: R30 045.70 per month (basic salary excluding benefits)

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• A Bachelors degree/NSC level 7 in Public Administration, Governance,

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